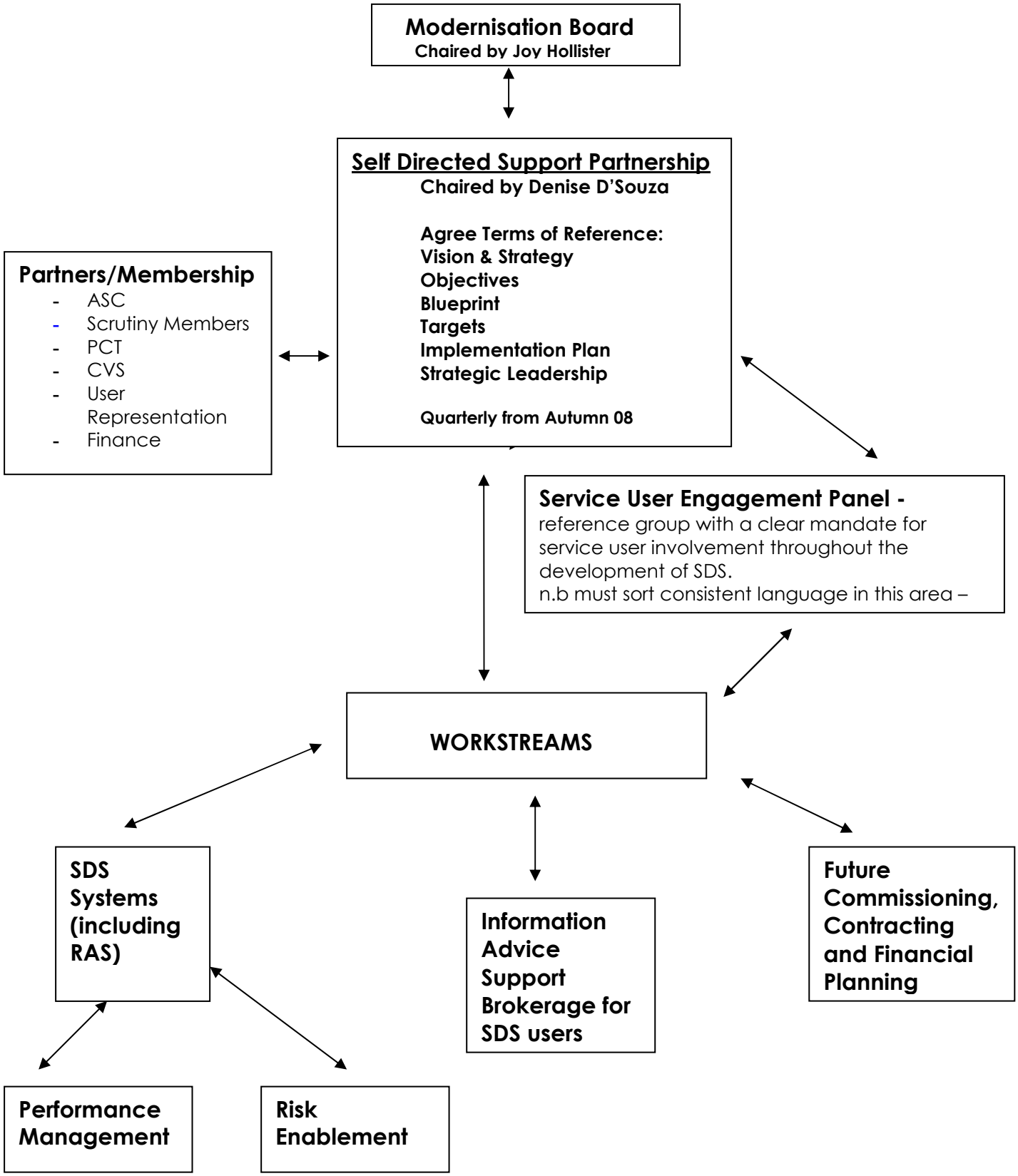
Self Directed Support Development Framework



Develop **Terms of Reference** for the Partnership Board:

- Articulate and promote clear **Vision** outlined within the SDS Strategy
- Identify Board and Work Group **Objectives** to be achieved within lifetime of the Partnership Board (– clearly related to the work streams)
- Agree and oversee delivery of Effective **Blueprint and Implementation Plan to fulfil SDS Strategy**.
- Performance Management of the SDS programme and LAA/CSCI targets
- **Evaluation and Monitoring** of the SDS programme
- **Strategic Champions** for SDS across the City

Key Roles for the SDS Partnership Board:

- Adopt and monitor Blueprint – ensuring all work streams have clear objectives and timescales/milestones.
- Act as strategic Champions for SDS, and communicate the key messages for SDS to relevant networks, partnerships agencies and the wider community
- Ensure that the progress of the SDS strategy is shared and actioned across all stake holders – e.g. that actions which need to be progressed by the PCT, are taken to the appropriate forum for progression, and reported back to the SDS Partnership Board
- Ensure that the principle of Equalities are upheld within the development of SDS, including the development of an Equality Impact Assessment
- Ensure that developments are Evaluated to identify benefits and areas for improvement
- Ensure that the work of the Learning Disabilities Individual Budget pilot is integrated into the overall SDS development
- Financial Planning, identify financial implications and ensure the principles of Best Value for Money.
- Development of targets and timetable

Self Directed Support Draft Vision – for SDS Partnership Board to develop

"All eligible Adult Social Care service users will be able to access a Personal Budget to purchase a range of support for their needs, and receive the level of support they wish in order to manage their self directed support options." **By April 2011**

1st Priority - effective local systems which will enable SDS to be a reality for service users, and central to this commitment is the development of

a locally created and tested Resource Allocation System (**SDS Systems Group**)

Milestones – 2008/09:

- Establish Group + additional Sub Groups (Risk Enablement + Performance Management)
- August'08 implementation of pilot Overview Assessment to collect data for RAS programme
- Sept'08 establish SDS System Sub Group
- Oct'08 ensure that FACE have received all relevant data for RAS
- Dec'08 start testing RAS with ASC assessment teams
- March'09 receive outcome of testing RAS
- Reformation of current ASC systems to enable SDS to be embedded within ASC procedures – Financial Systems; and Assessment.
- Development of monitoring systems to ensure PI returns and evaluation of on going systems
- Establish Issues Log
- Self Assessment development

Milestones – 2009/10:

- April'09 implement new FACE Overview Assessment across all ASC assessment teams

Risk Enablement and Managing Choice Sub Group:

Development of a decision making process to work with service users to make choices in order to achieve their individual outcomes, and manage potential risks.

Milestones – 2008/09

- Establish Sub Group
- Development of a Risk and Choice Statement, which incorporates Safeguarding Adults, Child Protection, and Mental Capacity – in order to balance professional and service users responsibilities, and a consistent approaches to risk across SDS development
- Development of protocols which can be used across sectors, in order to manage potential risks
- Managing Money policy

Performance Management Sub Group:

Links with LAA + National Indicator Set performance framework; development of outcome measures regarding the service users journey within new SDS systems; and Evaluation of SDS development, including users and stakeholders perspectives

2nd Priority – Information and Support Group There will be a sufficient range of Information, Support, Advocacy, and Brokerage to enable ALL service users, and/or their carers, to take control - from assessment to managing their Personal Budgets

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Milestones – 2008/09:

- Establish Group
- Continue with the Direct Payments programme to further develop the support service users will receive in order to effectively access DP's, from information to managing a DP.
- Development of a range of training programmes to ensure all relevant Council and partner agencies are fully trained/enabled to deliver choice and control to users.
- Exploration of the range of brokerage functions which need to be accessible to service users
- Ensure service user journey is accessible for all service users

Milestones – 2009/10:

- Delivery of a comprehensive training programme for all relevant staff

3rd Priority –. Commissioning and Contracting Group There will be a genuine range of choices/services/opportunities available for service users to make informed decision for spending their Personal Budget

Milestones – 2008/09:

- Establish Group
- Continue with the development programme for Direct Payments, including increasing accessibility to employ Personal Assistants – enabling service users to choose who can support their individual needs and personal aspirations to improve their quality of life.
- Engage with Commissioners regarding SDS principles
- Analysis of current personal budget users spending – what are people buying who are self funded, what is in the market place already
- Unit costs, creation of pricing mechanisms.
- Financial planning for the shift from provided care to SDS option, with an explicit awareness of the need to recognise the costs of running dual systems while shifting to SDS.

Milestone – 2009/10:

- SDS as a clear priority within the Community Strategy, for the LSP and PSB.
- Consult with service users about the types of service they want to purchase
- Work in partnership with Providers to ensure they can deliver what individual want.

Milestones – 20010/11:

- Commissioning plans and practices in place to enable individuals to purchase rather than providers to be contracted to support homogenous groups of service users.
- Provision of a "menu" or "catalogue" of services/opportunities to support service users with their purchasing power – possible Shop4Support approach.
- Development of a plan to consider the feasibility of SDS across broader public service – health; leisure; education…

All service users accessing RAS and PBs
Range of support options for service users
SDS compatible systems/procedures/policies
Fit for purpose workforce

A self sustaining stakeholder/cross sector governance structure for SDS, with a continuing investment plan for the future